

LAWSON ABSENCE CODES

Pay Code	Description
1640	Flex Days
3000	Vacation
3001	Vacation Parental Leave
3050	Sick Leave
3100	Sick Leave - Family
3150	Personal Leave w/ pay
3151	Personal Parental Leave
3200	Negotiated Leave w/ pay (Para Day)
3201	Negotiated (Para Day) Parental Leave
3350	Jury Duty
3400	Military Leave
3450	Work Related Injury
3500	Subpeona pay (District Related)
3550	Administrative Leave w/ pay (Salaried only)
3551	Administrative Leave w/o pay (Salaried only) - Hours must be keyed as negative hours
3600	School Business
3620	Union Business
3996	Excused Leave - No Pay (Hourly)

3997	Excused Leave - No Pay (Salaried)-Hours must be keyed as negative hours
3998	Unexcused Leave - No Pay (Hourly)
3999	Unexcused Leave - No Pay (Salaried)-Hours must be keyed as negative hours